LEARN WITH LARRY
EDUCATION SERVICES

August 28, 2026

Dear Mrs. Kim,

Thank you for your continued trust in me with Katelyn's education. With the recent changes and updates I am implementing, this letter will outline some updated terms and conditions for the tutoring services I (the "Tutor") am providing to Katelyn Kim (the "Student"), with notable changes highlighted in yellow.

1. Class and Curriculum

    a. General Responsibilities
        i. The Tutor will provide the Student a personalized curriculum that will cover **AP Precalculus and Honors Physics** concepts**.** With each class the Tutor will evaluate and monitor the Student's progress and performance, taking note of any topic that is difficult and providing proper instruction and attention. The Tutor is responsible for conducting lessons for the Student that are challenging enough and appropriate for the Student's academic growth. Likewise, the Student is responsible for providing his/her best effort in paying attention in class, taking notes, and doing his/her homework to the best of his/her ability on time.

    b. Assessment and Class Structure
        i. The Tutor will follow from his choice of topics in AP Precalculus and Honors Physics that will follow along and/or push ahead of the Student's school curriculum. The Tutor will provide the parent a written evaluation as needed, providing details on where the Student excels and where the Student needs further practice. Class participation, critical thinking, and organization will also be noted and communicated to the parent when appropriate.
        ii. Each class will be a 60-minute duration and held online over Zoom.
        iii. Classes will be divided between homework review and teaching new material. In certain cases there may be extra time left at the end of class, during which the Tutor will assign classwork and allow the Student to apply what he/she learned in class with the Tutor's supervision. If the Student requests the class to be used in a particular way (such as extra practice, intensive homework review), the Tutor can adjust the class to fit the Student's needs.

    c. Homework
        i. The Tutor will always try to assign homework at the end of each class. All assignments can be found on their Student Dashboard, with a link to upload photocopies of their homework. The Student is expected to finish and submit homework on the Student Dashboard no later than **8 P.M. one day *before* the next class** unless otherwise permitted**.** The Student is encouraged to submit homework earlier but should submit the assignment correctly on the first try.

ii. The Student must show all work and circle or box answers to receive full credit when submitting homework.
iii. There is no guarantee that the Student's homework will be graded if the Student submits late.

2. Scheduling

a. General Class Time
i. From 9/1/26 the Student and the Tutor will meet at the following times unless otherwise discussed:

Mondays and Wednesdays 8:15 PM

ii. The general schedule will be revisited at least 2 weeks before the end of summer break.

b. Rescheduling and Canceling Class
i. The Student or the Student's parents can reschedule or cancel through email without penalty if notice is provided **at least 48 hours in advance**, with the exception of health-related emergencies. If a notice is not given within 48 hours before class, the Tutor will still charge for that class.
ii. In the event of a rescheduled class, the topics missed will be covered in the following scheduled class. A Makeup class must be scheduled within the same week. If a class cannot be rescheduled within that time it will be canceled.
iii. If the Student does not show up on time, the Tutor will wait in the Zoom meeting room for 15 minutes before considering the class as canceled without proper notice.
iv. In certain cases if the Tutor needs to reschedule or cancel, the Tutor will also do so as early as possible with at least 48 hour notice, with the exception of health-related emergencies.
v. If a class is canceled and not rescheduled, the curriculum will shift such that the following class will resume with the missed topics, and the curriculum will continue sequentially.
vi. The Tutor cannot guarantee a class can be rescheduled but will try to accommodate the Student as much as possible.

3. Tuition

a. Rate and Payment
i. The Tutor will charge a High School rate of **$100** per 60-minute class, with a 15% summer bootcamp discount. Payment is due at the beginning of each month for each class scheduled to be taught for that month. Cancellations without proper notice will still be charged, but cancellations that have been given proper notice can be credited toward the following month.
ii. Invoices will be sent out and generated using PayPal systems. However, preferred methods of payment include **Apple Pay** and **Zelle**. **Should payment be done through PayPal, a 3.49% + $0.49 processing fee will be included in the total on the following invoice** to offset the PayPal fees incurred on the Tutor's end.

iii. The Tutor will discuss a change in rate at least 30 days in advance. Rates may change if there are any major changes in curriculum. If there is a major change in curriculum requested by the Student or Student's parents, the Tutor may decide to discuss a change in rate based on the new information 1 week before the subsequent class.

4. Term and Termination

    a. This Agreement shall commence effective immediately and shall remain in effect indefinitely unless revised or terminated by either the Tutor or the parent/guardian of the Student.
    b. This Agreement may be terminated at any time by the written notice of either the Tutor or the parent/guardian of the Student. Payments are non-refundable and any access to online resources including Student and Parent Dashboards will be revoked upon termination notice.

Sincerely,

Larry Hong
Educator
Learn with Larry Education Services